



City Attorney

THE CITY OF SOUTH LAKE TAHOE, CALIFORNIA



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THE COMMUNITY

Lake Tahoe is a unique and beautiful national treasure that also boasts a rich and colorful historical past. The Washoe Indians had been gathering at its shores for centuries when American explorers Kit Carson and John Fremont came upon it in 1844. Fast forward to the turn of the century when word of Lake Tahoe's natural beauty had reached the elite families of San Francisco. The wealthy, seeking a new scenic getaway, flocked to Lake Tahoe to stay at the area's plush new hotels. During this heyday of steamship transportation, the boats delivered mail and supplies to the hotels as often as they hosted visitor's lavish parties.

By the 1950's, roads began to be plowed year-round, enabling access to permanent residences. When the 1960 Winter Olympics came to Squaw Valley, Lake Tahoe was put firmly on the map as the skiing center of the western United States.

Although development of the Lake Tahoe area has come a long way, modern planners today use the ancient wisdom of the Washoe Indians when building in the area. Realizing the need to preserve the Lake's beauty and clarity in the face of progress, the Federal Government formed a bi-state compact between California and Nevada called the Tahoe Regional Planning Agency in 1968 to oversee environmentally responsible development in the Basin. This agency's balanced approach, as well as being armed with extraordinary powers, has enabled them to limit construction while devising a plan that will improve the economy, tourist access and the environment well into the next century.

Today, Lake Tahoe still retains its pioneer charm, yet displays significant respect for nature. While hotels, casinos and ski resorts draw millions of guests each year, the area's main attraction continues to be the restful silence of the wilderness and the truly awe-inspiring beauty of the lake. For those lucky enough to call Lake Tahoe home, everyone agrees this is a unique and special place.

THE CITY PROFILE

The City of South Lake Tahoe is a general law city and was incorporated in 1965. The City is governed by a Council/Manager form of government made up of five council members elected to four-year, overlapping terms. The City provides a wide range of services including: police and fire protection, snow removal, street maintenance, airport management, public transportation, parks and recreation, planning, building and safety, public improvements and general administration. Recreational facilities include the South Tahoe Ice Arena, Recreation and Swimming Pool Complex, Campground by the Lake, Regan Beach, El Dorado Beach, Bijou

Golf Course, and the Senior Citizens Center.

The City encompasses an area of approximately

nine square miles with an average elevation of 6,200 feet above sea level. A year round resort community, South Lake Tahoe had a permanent population of 21,557 in 2011. The City is located within the Lake Tahoe Basin, neighboring the State of Nevada, approximately 100 miles east of Sacramento and 50 miles southwest of Reno, Nevada.

Most of the moisture received in the Tahoe Basin comes in the form of snow that generally falls from November through April, and averages 20 feet of accumulated snowfall annually. The Tahoe Basin is known world wide for its concentration of Alpine and Nordic resorts, and one of the largest and most popular ski areas in the western United States, Heavenly Mountain Resort, is located adjacent to the City. Temperatures are generally moderate with winter ranging from highs in the 40's to lows in the 20's. Summer time highs average in the upper 70's with lows in the 50's. The sun shines on South Lake Tahoe 75% of the year, or on average 274 days per year.

Educational services provided through the Lake Tahoe Unified School District are comprised of four elementary schools, one middle school and a high school that is becoming a career tech haven offering technical, communication, and green building construction programs. Lake Tahoe Community College is also located within the City and offers Associate of Arts degrees in several disciplines.

Major employers include Barton Memorial Hospital, Lake Tahoe Unified School District, El Dorado County, United States Forest Service, Heavenly Mountain Resort, Lake Tahoe Community College, Marriott Corporation, City of South Lake Tahoe (170 full time equivalent positions), Raley's Food & Drug, and the South Tahoe Public Utility District (providers of water and waste water services). The City's Budget for FY2013 totals \$82.9 million in revenue and expenses.

The City works closely with various other local and regional governmental agencies, including El Dorado County, California, Douglas County, Nevada, the California Tahoe Conservancy, the Lahontan Regional Water Quality Control Board, the California Department of Forestry, the California Department of Transportation and the Tahoe Regional Planning Agency.

For more information on Lake Tahoe and the region as well as the City of South Lake Tahoe please visit the City's web site at www.cityofslt.us; the Lake Tahoe Visitor Authority's web site at www.ltva.org; and El Dorado County's web site at www.edcgov.us.

THE CITY ATTORNEY POSITION

Under the general administrative direction of the City Council, the City Attorney, along with a Deputy City Attorney and Paralegal, is responsible for providing legal advice and counsel to the City Council, City Manager, Planning Commission, other City Commissions and Boards and to the departments of the City. The

City Attorney is also a Department Director, and as such serves on the City Manager's Management team and participates in setting strategic policy, problem solving and providing sound legal advice regarding all aspects of the City's municipal affairs on a daily basis.

The City Attorney's budget for FY2012-13 is \$633,112 with 2.75 full time equivalent positions. Management of the budget, as well as the Deputy City Attorney and Paralegal, are important aspects of this position.

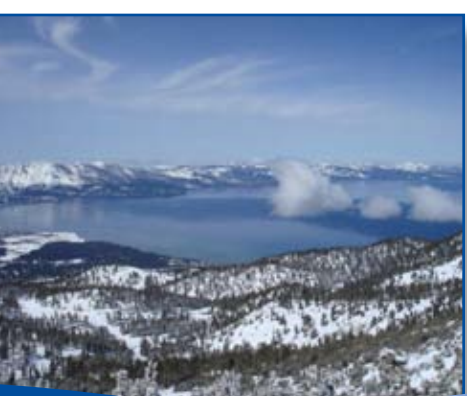
The City Attorney is expected to review every contract the City enters into and every insurance certificate and bond to ensure they contain comprehensive risk transfer provisions as well as draft ordinances and resolutions for the City Council to address City business and issues. The City Attorney represents the City in litigation, administrative hearings, and other legal matters, and strives to be as cost effective as possible while eliminating or minimizing defense costs and monies paid to settle claims. The City Attorney also oversees all work done by outside Counsel on behalf of the City.

THE IDEAL CANDIDATE

The City of South Lake Tahoe's Mayor and City Council are seeking a proven legal professional who is inspired by the interesting challenges of a unique and dynamic community. The City Council, City Manager, and staff prefer a close working relationship with the City Attorney and are seeking candidates who will quickly establish credibility and work to gain their trust in order to ensure a high comfort level with legal recommendations.

In discussions with the Mayor and City Council, City Manager and Management team, the ideal City Attorney candidate has been described as someone who is:

- Always mindful of the legal implications of the direction that Council may be headed and readily provides advice and counsel accordingly.
- Organized. Carefully researches and prepares prior to providing legal counsel.
- An honest, open and transparent communicator. The City Attorney will provide timely responses to the City Council and staff and be able to explain complex legal concepts in layman's terms.
- Firm and confident in their recommendations rather than simply providing options.
- A problem solver who teams with the City Council and staff and finds ways of getting to the best solution. Able to think outside the box. Self-motivated.
- Is committed to the team concept and values the opportunity to work as part of the City team. Solid management and leadership skills.



- Possesses a strong work ethic and a dedication to the South Lake Tahoe community and city organization. Visible and approachable to the City Council, staff and community.
- Possesses a solid foundation in municipal and public law; someone who is experienced interacting with, and working for a city council or other public body, and who has worked and managed attorneys in the public sector.

Professional legal management experience in a local government agency is required as is an in-depth knowledge of municipal law. Specific technical knowledge and/or experience in the areas of land use, CEQA, development, environmental impacts, Fair Political Practices Commission, Brown Act, parliamentary procedures, personnel, risk management, litigation, contract development and review, public works, bond financing, property rights, labor negotiations, assessment districts, Pubic Records Act, housing and code enforcement is desired.

The following are minimum qualifications for the position:

- Graduation from an accredited law school.
- Membership in the State Bar of California.
- Eight years of increasingly responsible experience practicing law including two years of municipal or other public agency experience and three years of management and administrative responsibility.

COMPENSATION AND BENEFITS

The salary range for this outstanding opportunity is \$133,097 to \$161,777 annually. The City offers a comprehensive benefit package including: vacation leave, sick leave, holiday leave, medical, dental, vision, life and long term disability. City participates in CalPERS in lieu of Social Security; new members to CalPERS, new PEPRA formula 2% at 62, 3 year average; current CalPERS members 2% @ 55, 7% member contribution, 3 year average. A voluntary 457 plan is also available.

Appointment will be based on best fit, education, training, competency, and experience as it relates to the position of City Attorney, successful completion of a thorough background investigation and reference checks, and possible site visit by City representatives.



SEARCH SCHEDULE

Resume filing deadlineMarch 29, 2013
 Preliminary interviewsApril 1 – April 10, 2013
 Recommendation of CandidatesApril 15, 2013
 Finalist Interviews April 22 & April 23, 2013

This is a condensed screening process. These dates have been confirmed, and it is recommended that you plan your calendar accordingly.

THE RECRUITMENT PROCESS

To apply for this exciting career opportunity, please send your resume and cover letter electronically to:

Peckham & McKenney
apply@peckhamandmckenney.com

Resumes are acknowledged within two business days. Call Phil McKenney toll-free at (866) 912-1919 for more information.

The City of South Lake Tahoe is an Equal Opportunity Employer.



www.peckhamandmckenney.com