





## TENANTS AFFIDAVIT OF SERVICE

### CITY OF SOUTH LAKE TAHOE – BUILDING DIVISION SUBSTANDARD HOUSING INVESTIGATIONS

In order to file a substandard housing complaint you must first provide evidence that a reasonable attempt has been made to resolve the problem(s) with the owner and / or property manager. This would include allowing the landlord sufficient time to make the repairs and providing repair persons access to your rental unit during normal business hours.

On (date: \_\_\_\_\_), I delivered a written notification of substandard conditions in my dwelling unit, [please provide us with a copy of your written notification] located at \_\_\_\_\_, to the landlord. I further declare that the property is my legal residence and I have a written or verbal rental agreement. In response to my notification the following action has been taken: (Circle One)

- No Contact  
I have heard nothing and no repairs have been made.
- Contact  
I have been told things will be fixed but it has not happened.
- Appointment  
An appointment was made but nobody showed up.
- Ineffective  
Repairs were attempted but the problems remain.

Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Contact Info (Phone): \_\_\_\_\_

Email Address: \_\_\_\_\_

Signature: \_\_\_\_\_