



QUALIFIED VACATION HOME RENTAL APPLICATION

Application Type:

New QVHR QVHR Renewal: Permit #: _____

Property Owner:

Name: _____ Phone #: _____

VHR Address: _____ APN: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____

Representative/Agent:

Name: _____ Phone #: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____

**** Must provide authorization on page 2 if the representative/agent listed above is authorized to submit this application on the property owner's behalf to the City of South Lake Tahoe****

Property Information:

Living Area (sf): _____ Occupancy: _____

No. of Bedrooms: _____ No. of Paved Parking Spaces: _____

Trash Pick-Up Day: M T W TH F Outdoor Hot Tub: Yes No

Bear Box Installed Onsite: Yes No

How will the property be managed: Owner Agent Both

Property Restrictions/Easements - List any deed restrictions, easements or other restrictions:

None

Local Contact Information:

Name: _____

Phone Number (reachable on a 24-hour basis): _____

Rental/Management Agency Name (if applicable): _____

Agent Permit Number (if applicable): _____

I hereby declare under penalty of perjury that this application and all information submitted as part of this application are true and accurate to the best of my knowledge. I am the owner of the subject property or have been authorized in writing by the owner(s) of the subject property to represent this application, and I have obtained authorization to submit this application from any other necessary parties holding an interest in the subject property. I understand it is my obligation to obtain such authorization, and I further understand that the City accepts no responsibility for informing these parties or obtaining their authorization.

I understand that I am responsible for all fees set forth in the City of South Lake Tahoe Master Fee Schedule associated with this application.

Applicant Signature: _____ Date: _____

I/we authorize the agent/representative listed on page 1 to act as my/our representative in connection with this application to the City of South Lake Tahoe for the subject property and agree to be bound by said representative. I further accept that if this QVHR permit is approved, I, as the permittee, will be held responsible for any and all permit conditions.

Property Owner Signature: _____ Date: _____

I hereby declare under penalty of perjury that, as the owner of the subject property, a permanent resident of the City of South Lake Tahoe, residing in said dwelling for the majority of the year. I further declare that any and all covenants, conditions and restrictions applicable to the property are consistent with and would not prohibit issuance of a vacation home rental permit for the proposed property.

Property Owner Signature: _____ Date: _____

Your application will be deemed incomplete if any of the following required items are not submitted with your application packet. Incomplete applications will not be processed.

- Completed and signed QVHR Application
- Proof of Homeowners [Property Tax Exemption](#).
(Article XIII Section 3 of the California Constitution, California Revenue and Taxation Code Section 218).
- Application fee
(Check (made out to City of South Lake Tahoe), cash or credit card. [Credit Card Authorization Form](#) attached at end of this application)

Application materials may be submitted to the Development Services Department via [email \(vhr@cityofslt.us\)](mailto:vhr@cityofslt.us), fax (530-541-7524), mail (Attn: VHR Clerk), or in person during Permit Center [public hours](#) (1052 Tata Lane, South Lake Tahoe, CA 96150).



ONE TIME CREDIT CARD PAYMENT AUTHORIZATION FORM

Credit Card Authorization Form may be used for immediate project intake. Fees may alternatively be calculated by staff at intake. Project cannot be taken in until fees are collected. For assistance in calculating your fees prior to project submittal, please contact the Permit Center.

ADDRESS OF PROPERTY _____

APN _____ UNIT # _____

Sign and complete this form to authorize the City of South Lake Tahoe to make a one-time debit to your credit card listed below.

By signing this form, you give us permission to debit your account for the amount indicated on or after the indicated date. This is permission for a single transaction only and does not provide authorization for any additional unrelated debits or credits to your account.

Please complete the information below:

I, _____, authorize **City of South Lake Tahoe** to charge my credit
(full name)

card for the permit in which I am applying, on or after _____. This payment is for

(Select one): Building Permit Planning Permit Hosted Rental/QVHR Permit

at _____.
(Property Address)

Billing Address _____ Zip _____

Cardholder Name _____

Card Number _____ Expiration Date _____

CV2 (3-digit number on back of Visa, MC, Discover; 4 digits on front of AMEX) _____

SIGNATURE: _____ DATE _____

I authorize the above-named business to charge the credit card indicated in this authorization form according to the terms outlined above. This payment authorization is for the goods/services described above and is valid for one time use only. I certify that I am an authorized user of this credit card and that I will not dispute the payment with my credit card company; so long as the transaction corresponds to the terms indicated in this form.