

SECTION **6**

Community Relations/Professional Demeanor

6.1 – 6.6 COMPETENCY REQUIREMENTS

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	Instructions to Administrators
	Instructions to FTOs

Note to Administrators

In order for POST to review and approve your agency's *Field Training Guide*, you MUST submit the following electronic files:

- 1) The POST FTP Approval Checklist ([Form 2-230](#))
- 2) Your department's *Policy & Procedure Manual*
- 3) Your completed Guide (Volumes 1 & 2), including ALL competency requirements covered in Part 5, Sections 1-18.

LIST OF SUBTOPICS**6.1 COMMUNITY RELATIONS AND SERVICE**

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SECTION 6 COMMUNITY RELATIONS/PROFESSIONAL Demeanor

CHECK ONE ONLY: PHASE 1 PHASE 2 PHASE 3 PHASE 4 PHASE 5

Trainee

FTO

6.1 COMMUNITY RELATIONS AND SERVICE								
6.1.01 Agency Responsibilities								
The trainee shall explain the agency's responsibilities to community service.								
Reference(s):						Case # (If applicable)	Incident #	
FTO:	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
Trainee:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Comments (field will expand automatically)								

Additional Information:

6.1.01 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum) N/A

352 - Mutual Aid & Outside Agency Assistance
 358 - Major Incident Notification
 400 - Patrol Function
 401 - Intersection Observation Plan

6.1.01 Part B - Agency Training Details (field will expand automatically)

- Understand the mission of the SLTPD in community policing
- Discuss the role of the SLTPD in region-wide incidents
- Discuss scenarios in which crossing into Nevada would be appropriate and inappropriate
- Understand the functions of the Patrol Division
- Discuss the SLTPD's role in a Code 50 alert

6.1.02 Community Service
 The trainee shall identify the agency’s roles and responsibilities in providing community service. Those roles may include:

<ul style="list-style-type: none"> A. To protect life and property B. To maintain order C. Crime prevention D. Public education E. Delivery of service F. Enforcement of laws 	<ul style="list-style-type: none"> G. Community partnerships, such as: H. Community Oriented Policing Services (COPS) I. Police Athletic League/Police Activities League (PAL) J. Drug Abuse Resistance Education (DARE) K. Any other agency-approved programs
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<i>Reference(s):</i>						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
<i>Comments (field will expand automatically)</i>								

Additional Information:

6.1.02 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum) N/A

400 - Patrol Function
 442 - Criminal Organizations
 454 - Bicycle Patrol Unit

6.1.02 Part B - Agency Training Details (field will expand automatically)

- Discuss specialized programs involving community outreach (PAL, Bike Patrol, Gang Unit, COPS Projects, etc)
- Become familiar with community organizations that work closely with the SLTPD (Live Violence Free, Senior Center, Tahoe Turning Point, etc)
- Understand department philosophy in service delivery and role of police in the community

6.2 PROFESSIONAL DEMEANOR AND COMMUNICATIONS								
6.2.01 Professional Principles The trainee shall identify the basic principles that generally apply to professions, and discuss how those principles relate to the profession of law enforcement.								
<i>Reference(s):</i>						<i>Case # (If applicable)</i>	<i>Incident #</i>	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

Additional Information:

6.2.01	Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum) 104 - Oath of Office 340 - Standards of Conduct	<input type="checkbox"/> N/A
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6.2.01	Part B - Agency Training Details <i>(field will expand automatically)</i> - Discuss the history, responsibility and honor of the police profession - Become familiar with agency standards for conduct, appearance and behavior - Become familiar with SLTPD history and major incidents affecting agency development
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6.2.02 Citizen Evaluations
 The trainee shall explain the various methods by which citizens evaluate law enforcement agencies and their officers.

<i>Reference(s):</i>						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	Signature	Date	Signature	Date		Signature	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments:								
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments (<i>field will expand automatically</i>)								

Additional Information:

6.2.02	Part A - Reference Agency Policies/Procedures, if applicable (<i>600 characters maximum</i>)	<input type="checkbox"/> N/A
340 - Standards of Conduct 346 - Media Relations 348 - Court Appearances & Subpoenas 465 - Public Recording of Police Activities		

6.2.02 Part B - Agency Training Details *(field will expand automatically)*

- Discuss major events which have led to current views of Law Enforcement
- Identify strategies to provide positive citizen contacts
- Understand the role of the media in public perception of police
- Discuss proper court appearance attire, demeanor and their effects on the community

6.2.03 Inappropriate Verbal Language/Communication

The trainee shall identify verbal factors which could contribute to a negative response from the public, including:

A. Profanity
 B. Derogatory remarks
 C. Offensive terms regarding gender, race, ethnicity, sexual orientation, nationality, religion, and/or socioeconomic status

<i>Reference(s):</i>						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
<i>Comments (field will expand automatically)</i>								

Additional Information:

6.2.03 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* N/A

- 340 - Standards of Conduct
- 386 - Off Duty Actions
- 402 - Race or Racial Based Profiling
- 328 - Discriminatory Harassment

6.2.04 Part B - Agency Training Details *(field will expand automatically)*

- Understand that offensive actions do not require verbal statements
- Discuss procedures for intervention or reporting of inappropriate behavior
- Understand the effects of non-verbal behavior on public perception, both positive and negative

6.2.05 Explaining Actions to Citizens
 The trainee shall discuss why it may be beneficial to explain the reasons for his/her actions to inquiring citizens.

<i>Reference(s):</i>					Case # (If applicable)	Incident #		
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
<i>Comments (field will expand automatically)</i>								

Additional Information:

6.2.05 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* N/A

340 - Standards of Conduct

6.2.05 Part B - Agency Training Details *(field will expand automatically)*

- Demonstrate an ability to positively interact with the public
- Recognize that all officers know what it is like to be a citizen, but few citizens know what it is like to be an officer
- Understand that effective communication and education are the keys to handling inquiring citizens

6.2.06 Phone Communication								
The trainee shall conduct phone conversations in a professional manner.								
Reference(s):						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

Additional Information:

6.2.06	Part A - Reference Agency Policies/Procedures, if applicable <i>(600 characters maximum)</i> 340 - Standards of Conduct	<input type="checkbox"/> N/A
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6.2.06	Part B - Agency Training Details <i>(field will expand automatically)</i> - Understand that public interaction takes place via more than personal contacts (also by phone, email, etc.)
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6.2.07 Other Forms of Communication
 The trainee shall demonstrate the ability to communicate with any segment of the public in such a way as to enhance police service and community attitudes toward the police. This may be demonstrated through:

A. Community contacts
 B. Business contacts
 C. Community involvement
 D. Positive role modeling
 E. Mentoring

<i>Reference(s):</i>						Case # (If applicable)	Incident #	
FTO:	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
Trainee:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Comments <i>(field will expand automatically)</i>								

Additional Information:

6.2.07 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum) N/A

340 - Standards of Conduct
 386 - Off Duty Actions

6.2.07 Part B - Agency Training Details (field will expand automatically)

- Understand the factors which affect public perception of law enforcement, both locally and nationwide
- Identify standards of conduct and expectations for employees of the SLTPD
- Discuss the role of mentorship, both for SLTPD employees and members of the community (i.e., Senior Projects)
- Understand the importance of developing positive relationships with local businesses and influential community members

6.3 CULTURAL DIVERSITY								
6.3.01 Community Cultures The trainee shall explain how the culture of the community can have an affect on the community’s relationship with his/her agency.								
<i>Reference(s):</i>						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
<i>Comments (field will expand automatically)</i>								

Additional Information:

6.3.01	Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum) 340 - Standards of Conduct 386 - Off Duty Actions 402 - Racial or Bias-Based Profiling 328 - Discriminatory Harassment	<input type="checkbox"/> N/A
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6.3.01	Part B - Agency Training Details (field will expand automatically) - Explain the impact of local culture on police efforts (i.e., ignorance of gang presence, unwillingness to confront major crimes, hostility and support of law enforcement, marijuana culture) and how employees can effect positive change
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6.3.02 Cultural Motivations and Biases								
The trainee shall identify cultural motivations and biases that may affect professional ethics.								
Reference(s):						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

Additional Information:

6.3.02	Part A - Reference Agency Policies/Procedures, if applicable <i>(600 characters maximum)</i>	<input checked="" type="checkbox"/> N/A
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6.3.02	Part B - Agency Training Details <i>(field will expand automatically)</i> - Discuss cultural motivations and their impact on the job
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6.3.03 Increasing Trust within Communities								
The trainee shall assess and explain ways in which he/she can increase the trust of the community he/she serves.								
Reference(s):						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

Additional Information:

6.3.03	Part A - Reference Agency Policies/Procedures, if applicable <i>(600 characters maximum)</i>	☒ N/A
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6.3.03	Part B - Agency Training Details <i>(field will expand automatically)</i> - Identify factors that increase or reduce community trust - Discuss factors that may / may not be affected by law enforcement
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6.4 RACIAL PROFILING

6.4.01 Racial Profiling Prohibited and Damaging
 The trainee will review and discuss Penal Code 13519.4, which states in part, “Racial profiling... is the practice of detaining a suspect based on a broad set of criteria which casts suspicion on an entire class of people without any individualized suspicion of the particular person being stopped.” The trainee shall recognize that racial profiling:

A. Is prohibited by law
 B. “Presents a great danger to the fundamental principles of a democratic society”
 C. “Is abhorrent and cannot be tolerated”
 D. Causes community distrust and harms police relations with the community
 E. May have legal consequences

<i>Reference(s):</i>					Case # (If applicable)	Incident #		
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

Additional Information:

6.4.01 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum) N/A

402 - Racial or Bias-Based Profiling

6.4.01 Part B - Agency Training Details (field will expand automatically)

- Review Policy Manual Section 402 and review causes and results of bias-based actions

6.4.02 Profiling Behavior
 The trainee shall explain why effective police work profiles a person’s behavior and not a person’s race.

Reference(s): Case # (If applicable) Incident #

	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	Signature	Date	Signature	Date		Signature	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								

Comments:

	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								

Comments (field will expand automatically)

Additional Information:

6.4.02 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum) N/A
 402 - Racial or Bias-Based Profiling

6.4.02 Part B - Agency Training Details (field will expand automatically)
 - Recognize that behavior is the focus of developing probable cause and investigatory efforts

6.4.03 Constitutional Amendments								
The trainee shall explain the 4th Amendment and 14th Amendment of the U.S. Constitution and how they define law enforcement activities that pertain to racial profiling.								
Reference(s):						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

Additional Information:

6.4.03	Part A - Reference Agency Policies/Procedures, if applicable <i>(600 characters maximum)</i> 322 - Search & Seizure 402 - Racial or Bias-Based Profiling	<input type="checkbox"/> N/A
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6.4.03	Part B - Agency Training Details <i>(field will expand automatically)</i> - Review Learning Domains pertaining to equality and protection from unlawful government intrusion
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6.4.04 Community History								
The trainee shall discuss how the history of the community can have an affect on the community’s relationship with his/her agency.								
Reference(s):						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

Additional Information:

6.4.04	Part A - Reference Agency Policies/Procedures, if applicable <i>(600 characters maximum)</i>	<input checked="" type="checkbox"/> N/A
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6.4.04	Part B - Agency Training Details <i>(field will expand automatically)</i>
	- Review major cases and their impact on local perception and community

6.4.05 Agency Policy The trainee shall review and be able to summarize the agency’s policy regarding racial profiling.								
<i>Reference(s):</i>						<i>Case # (If applicable)</i>	<i>Incident #</i>	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

Additional Information:

6.4.05	Part A - Reference Agency Policies/Procedures, if applicable <i>(600 characters maximum)</i> 402 - Racial or Bias-Based Profiling	<input type="checkbox"/> N/A
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6.4.05	Part B - Agency Training Details <i>(field will expand automatically)</i> - Review & Discuss
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6.4.06 Focusing on Behavior								
The trainee shall demonstrate the ability to perform effective police work focusing on behavior rather than race.								
Reference(s):						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

Additional Information:

6.4.06	Part A - Reference Agency Policies/Procedures, if applicable <i>(600 characters maximum)</i> 402 - Racial or Bias-Based Profiling	<input type="checkbox"/> N/A
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6.4.06	Part B - Agency Training Details <i>(field will expand automatically)</i> - Discuss performance as it pertains to criminal behavior following traffic stops, consensual encounters and pedestrian stops. - Discuss behavior observations during calls for service
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6.5 CRIME PREVENTION								
6.5.01 Citizen Support The trainee shall demonstrate the knowledge and skills necessary to gain citizen support and participation in the prevention of crime.								
<i>Reference(s):</i>						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

Additional Information:

6.5.01	Part A - Reference Agency Policies/Procedures, if applicable <i>(600 characters maximum)</i>	<input checked="" type="checkbox"/> N/A
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6.5.01	Part B - Agency Training Details <i>(field will expand automatically)</i> - Demonstrate good community rapport and discuss its impact on crime reporting, response & prevention
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6.5.02 Forms of Crime Prevention
 The trainee shall give examples of general forms of crime prevention, including:

- A. Advice concerning mechanical and electronic devices (alarms, locks, and target hardening)
- B. Control of conditions (lighting, access, and architecture)
- C. Public awareness
- D. Property identification (marking, engraving, etc.)
- E. Neighborhood watch programs

<i>Reference(s):</i>					Case # (If applicable)		Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
	FTO:					<input type="checkbox"/> Field Perform		
Trainee:				<input type="checkbox"/> Role Play		<input type="checkbox"/> Role Play		
				<input type="checkbox"/> Written Test		<input type="checkbox"/> Written Test		
				<input type="checkbox"/> Verbal Test		<input type="checkbox"/> Verbal Test		
<i>Comments (field will expand automatically)</i>								

Additional Information:

6.5.02	Part A - Reference Agency Policies/Procedures, if applicable <i>(600 characters maximum)</i>	<input checked="" type="checkbox"/> N/A
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6.5.02	Part B - Agency Training Details <i>(field will expand automatically)</i>
	- Discuss scenarios and field calls which can improve the community's quality of life and prevent criminal acts

6.6 COMMUNITY-ORIENTED/PROBLEM-ORIENTED POLICING (COP/POP)								
6.6.01 Community/Problem Oriented Policing and Community Priorities								
The trainee shall review and explain the agency’s concept of community/problem oriented policing as it relates to community priorities and needs, focusing on specific violations, crimes, or circumstances.								
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

Additional Information:

6.6.01	Part A - Reference Agency Policies/Procedures, if applicable <i>(600 characters maximum)</i>	<input checked="" type="checkbox"/> N/A
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6.6.01	Part B - Agency Training Details <i>(field will expand automatically)</i> <ul style="list-style-type: none"> - Discuss commonly encountered crimes - Review the impact these offenses have on the community - Understand strategies to address commonly encountered crimes
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6.6.02 The Crime Triangle								
The trainee shall explain the crime triangle (offender, victim, and location).								
Reference(s):						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

Additional Information:

6.6.02	Part A - Reference Agency Policies/Procedures, if applicable <i>(600 characters maximum)</i>	<input checked="" type="checkbox"/> N/A
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6.6.02	Part B - Agency Training Details <i>(field will expand automatically)</i> - Review the relationship between parties involved in a crime and the impact this model has on investigations and prosecution
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6.6.03 Working with the Community to Solve Problems								
The trainee shall describe the advantages of working with the community to find solutions to problems related to community safety and quality of life issues.								
Reference(s):						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

Additional Information:

6.6.03	Part A - Reference Agency Policies/Procedures, if applicable <i>(600 characters maximum)</i> 340 - Standards of Conduct 400 - Patrol Function	<input type="checkbox"/> N/A
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6.6.03	Part B - Agency Training Details <i>(field will expand automatically)</i> - Discuss advantages to having community support, including increased reporting of crime, greater participation by victims, improved community morale, reliable prosecutions and other positive effects of community interactions
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6.6.04 Leadership in Community-Developed Problem Solving								
The trainee shall demonstrate leadership in facilitating, assisting, and motivating community members to develop solutions to their problems.								
Reference(s):						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

Additional Information:

6.6.04	Part A - Reference Agency Policies/Procedures, if applicable <i>(600 characters maximum)</i>	<input checked="" type="checkbox"/> N/A
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6.6.04	Part B - Agency Training Details <i>(field will expand automatically)</i> - Seize opportunities to address community problems when available
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6.6.05 Problem-Solving Model
 The trainee shall explain the agency’s problem-solving model [e.g., The SARA Model (Scanning, Analysis, Response and Assessment)], and be able to:

A. Learn the service needs and demands in their patrol area
 B. Devise ways to manage information gathered from various community sources
 C. Learn how to identify crime and disorder problems, and distinguish them from incidents
 D. Develop plans with citizens to address crime and disorder problems
 E. Work with citizens to assess the results of their efforts

<i>Reference(s):</i>					Case # (If applicable)	Incident #		
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments <i>(field will expand automatically)</i>								

Additional Information:

6.6.05 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* N/A

6.6.05 Part B - Agency Training Details *(field will expand automatically)*
 - Given a topic or current issue, apply the SARA model to develop a plan

See next page for Attestation

Part 5 – Section 6: Community Relations/Professional Demeanor

ATTESTATION FOR SECTION 6

TO ENTER YOUR ELECTRONIC SIGNATURE:

- Click on the 'X' in the signature line to activate the signature field > Right click and select "Sign" from the menu.
- Click on "Select Image" > Locate your signature file > Click "Open" to place your signature (date appears automatically).
- Enter your full name next to your signature.

YOUR ELECTRONIC SIGNATURES VERIFY that the Field Training Officer (FTO) and Trainee attest to the following:

1. The FTO(s) provided all instruction, training, and related feedback/comments to the Trainee in accordance with the agency's training requirements for this portion of the Field Training Program.
 2. The Trainee demonstrated all competencies required for this portion of the Field Training Program.
 3. If remedial training was performed, the results were reviewed by the appropriate FTO(s) and accepted by the Trainee.
 4. The final evaluation of the Trainee's performance for this portion of the Field Training Program were approved by the FTO(s) and accepted by the Trainee.
-

Primary Field Training Officer:

X

Print Full Name: _____

Trainee:

X

Print Full Name: _____

IMPORTANT: After signing the Attestation, the file will be "locked" and **CANNOT BE MODIFIED**. If you need to make changes, both signatures must be removed and re-entered after the final revisions have been made.

To remove the electronic signature: Right click on the signature line > Select "Remove" from the menu.

See the following pages for Instructions to Administrators and FTOs

How to Complete Part 5 (Sections 1–18)

INSTRUCTIONS TO ADMINISTRATORS

VOLUME 2 OF THE FIELD TRAINING GUIDE CONSISTS OF 18 SECTIONS WHICH MAKE UP PART 5. Each section is provided as a separate file on the POST website (<https://www.post.ca.gov/field-training--police-training.aspx>). Prior to submitting your FTP Guide to POST for review, you must complete all 18 sections and include them as part of your Guide.

1. **Set up:** Keep an unchanged copy of each section file as a master for reference. Make a copy of the file to use for your agency-specific entries.
2. **Front cover (optional):** To keep a hard copy of Volume 2 for internal use, you can add your agency name and date to the front cover.
3. **For each section (1–18):**
 - a. Open the applicable file and add your agency name and date to the header on page 1. (DO NOT change any other headers or footers or alter any other sections of the file.)
 - b. Below each table:
 - Part A:* Enter applicable references from your agency’s Policies & Procedure Manual.
 - Part B:* Enter your agency’s training details.
4. **After completing ALL sections (1–18),** you MUST submit the following materials via flash drive, CD, or DVD to POST for review and approval (do not send printed copies):
 - 1) **Your completed FTP Guide**
 - 2) **FTP Approval Checklist** ([POST Form 2-230](#))
NOTE: Guides submitted without this form *will NOT be reviewed*.
 - 3) **Your Department’s Policy & Procedure Manual**
5. MAIL YOUR ELECTRONIC MEDIA TO:
Commission on POST
860 Stillwater Road, Suite 100
West Sacramento, CA 95605
Attn: Phil Caporale – BTB
6. You will receive status notification within 90 days from the date received.

See next page for Instructions to Field Training Officers

How to Complete Part 5 (Sections 1–18)

INSTRUCTIONS TO FIELD TRAINING OFFICERS (FTOs)

VOLUME 2 OF THE FIELD TRAINING GUIDE CONSISTS OF 18 SECTIONS WHICH MAKE UP PART 5. Each section has been customized by your agency administrator(s) to include references to policies and procedures and training details to meet your agency’s Field Training Program requirements. Each file is provided as a separate file. For each section (1–18), complete all tables for each topic.

1. **Set up:** Keep an unchanged copy of each section file as a master for reference. Make a copy of the file to use for your training sessions.
2. **Tracking your training sessions:**
 - a. Upon completing each competency, enter the FTO and trainee names and dates, and how the competency was demonstrated, into the applicable tables.
 - b. Enter any note-worthy comments related to the trainee’s performance.
3. **If trainee requires remedial training:**
 - c. Enter the FTO and trainee names and dates, and how the competency was remediated, to show that each competency was completed.
 - d. Enter any additional note-worthy comments related to the trainee’s performance.
4. **Attestation:** After all competencies have been performed, including any remedial training, the primary FTO and Trainee **MUST** enter their electronic signatures on the Attestation page (see instructions) to verify that the Trainee has completed this portion of the Field Training Program.

End Section