



# City of South Lake Tahoe

*"making a positive difference now"*

Thank you for your Recreation Complex rental inquiry.

The Recreation Center is located at 1180 Rufus Allen Boulevard (one-half mile off Highway 50) in South Lake Tahoe, CA. The gymnasium, separate meeting rooms and the kitchen are available to rent at the Recreation Swim Complex. There are tables and chairs included in the rental of the gymnasium and can accommodate approximately 150 people seated for an event. Set up and tear down is not included. The rates for renting these facilities are: \$59.00 per hour for the gymnasium; \$32.00 per hour for the individual meeting rooms; \$27.00 per hour for the kitchen.

The Outdoor BBQ area is also available for rent at \$144.00 for a four-hour block. Additional hours are \$38.00/hour.

The City requires Liability insurance that will be included (fee is dependent on type and size of event). No alcohol is allowed at the Recreation Complex.

A \$500 refundable cleaning/damage deposit is required 30 days in advance of event.

Ninety day notice is needed for any refunds. \$15 processing fee may apply with 90 day notice.

Your rental time includes the time you will need to set up and take down your event. We do book events back to back. There could be a group at the site right up until your rental time and another coming in right behind you. Please plan your event accordingly to insure that you have time to remove everything including taking trash to the trash bins provided.

Amplified music is permitted inside the gymnasium.

Amplified music, generators or un-leashed dogs are not permitted in the Outdoor BBQ area. If you want to have music, a battery operated portable stereo is acceptable.

If you would like to book any of these facilities, please send date and time requests to [facilityrental@cityofslt.us](mailto:facilityrental@cityofslt.us) at least 30 days in advance to check availability, but not more than 6 months prior to event.

We will then e-mail you a Facility Use Permit to be completed and returned, along with full payment, within 10 days to secure your reservation.

If you have any further questions please call 530-542-6058 or e-mail [facilityrental@cityofslt.us](mailto:facilityrental@cityofslt.us).

Thank You.