



# City of South Lake Tahoe

*"making a positive difference now"*

## TEMPORARY ACTIVITY APPLICATION

### PURPOSE

To allow for an organized event or a commercial activity which does not occur more than four times a year and which does not exceed fourteen consecutive days in duration.

### GENERAL INFORMATION

Project Name \_\_\_\_\_

Site Address: \_\_\_\_\_

Assessor's Parcel Number: \_\_\_\_\_

**Applicant Name:** \_\_\_\_\_ **Applicant Phone #:** \_\_\_\_\_

Applicant Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Email Address:** \_\_\_\_\_

The applicant will be considered the primary point for correspondence and contact from the City unless requested in writing.

**Property Owner Name:** \_\_\_\_\_ **Owner Phone #:** \_\_\_\_\_

Owner Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

---

---

**Declaration:** I hereby declare under penalty of perjury that this application and all information submitted as part of this application are true and accurate to the best of my knowledge. I am the owner(s) of the subject property or have been authorized to represent this application as the applicant. I understand that should any information or representation be submitted in connection with this application be incorrect or untrue, the City may rescind any approval or take other appropriate action.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Property Owner Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

---

---

Amount Paid: \_\_\_\_\_ Received By: \_\_\_\_\_ Date: \_\_\_\_\_



**FOR STAFF USE ONLY**

**TEMPORARY ACTIVITY REVIEW FINDINGS**

**YES NO N/A**

- Is the Temporary Activity associated with the primary use of the property?
- Does the Temporary Activity cause parking on unpaved areas?
- Does the Temporary Activity create or relocate land coverage or disturbance?
- Does the Temporary Activity require closure of a traffic lane or intersection of a state or federal highway for more than one hour, or the closure of U.S. Hwy 50 at any point between the South “Y” and Kingsbury Grade for any period of time?
- Does the Temporary Activity application include signage? If so, provide location, size, and design information.
- Does the Temporary activity create noise in excess of TRPA Code of Ordinances Chapter 23?
- Does the Temporary Activity exceed fourteen (14) consecutive days in duration and will not occur more than four (4) times in a calendar year?
- Is the Temporary Activity located in a Community Plan?
- Does the Temporary Activity comply with standards for temporary signs?
- Is the Temporary Activity categorically exempt form CEQA?
- Other \_\_\_\_\_

---

---

**(For Grand Openings, Temporary Banners and Sandwich Board Signs)**

Based on the above application and review, this Temporary Activity Application is:

Approved with conditions:

1. Approved dates: \_\_\_\_\_
2. The maximum sign area for temporary signage is 60 square feet per TRPA Code Chapter 38.11.
3. The site shall be kept in a neat and tidy manner. After the event all materials associated with the event shall be removed. The applicant is responsible for cleaning the site and surrounding area of all trash that was generated by the event.

---

NOTE: If you fail to remove signage by the required date, you may be subject to an administrative citation and fine.

**APPROVAL SIGNATURES**

I have read and understand the conditions of approval, if any, and agree to comply with them.

---

**Applicant/Property Owner**

**Date**

---

**Planner**

**Date**